

The Chairperson,  
Dzongkhag Welfare Fund Scheme,  
Dzongkhag Administration  
Dungsum Pema Gatshel

**Subject: Application for Loan**

Dasho,

I hereby state that I, ..... bearing CID No. .... is a registered member of the Pema Gatshel Dzongkhag Zhiwog Welfare Scheme. I have read all the Bylaw of PDZWS, and having understood the terms and conditions, I wish to apply for a loan of Nu.....from the Welfare Scheme.

The entire loan amount with interest will be paid in full within the given stipulated time or before. Therefore, I request the Chairperson, Dzongkhag Welfare Scheme Committee to kindly sanction the loan amount as requested above.

A duly signed latest pay slip of the undersigned is enclosed.

Yours faithfully,

*Affix Legal  
stamp  
Signature*

Date:

---

**For Welfare Committee USE ONLY**

The applicant has no loan against his/her name, therefore, the loan applied for may be approved as per the PDZWS Bylaw for an amount of Nu..... only. I hereby certify that the application submitted by applicant is true and recommended for kind approval.

**Verified By:  
Name & Signature**

**Chairperson**

**Executive Secretary**

**Guarantor**

**Treasurer**