

The Chairperson,  
Dzongkhag Welfare Fund Scheme,  
Dzongkhag Administration  
Dungsum Pema Gatshel

**Subject: Application for Loan**

Dasho,

I hereby state that I, ..... bearing CID No. ....  
is a registered member of the Pema Gatshel Dzongkhag Zhiwog Welfare Scheme. I have read all  
the Bylaw of PDZWS, and having understood the terms and conditions, I wish to apply for a  
loan of Nu.....from the Welfare Scheme.

The entire loan amount with interest will be paid in full within the given stipulated time or  
before. Therefore, I request the Chairperson, Dzongkhag Welfare Scheme Committee to kindly  
sanction the loan amount as requested above.

A duly signed latest pay slip of the undersigned is enclosed.

Yours faithfully,

*Affix Legal  
stamp  
Signature*

Date:

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**For Welfare Committee USE ONLY**

The applicant has no loan against his/her name, therefore, the loan applied for may be  
approved as per the PDZWS Bylaw for an amount of Nu..... only. I hereby  
certify that the application submitted by applicant is true and recommended for kind approval.

**Verified By:  
Name & Signature**

**Chairperson**

**Executive Secretary**

**Guarantor**

**Treasurer**