## Application for Bhutan Enterprise Awards 2019

**Part I: Entrepreneur and Enterprise Overview**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of the Enterprise: |  |  |
| 2 | Name of the Owner(s): |  | Attach Passport Photo (Latest) |
|  |
| 3 | Citizen ID No:  |  |
| 4 | Business License No: (ATTACH COPY) |  |
| 5 | Number of full time Bhutanese employees:  | 4 or less |  5 - 19  | > 19 |
| 6 | Enterprise Address (Location):  | Email & Fax: |  |
| Mobile Phone: |  |
| Post Box: |  |
| 7 | Signature of the Owner(s) |

*(Incomplete detail may lead to disqualification]*

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## Part II: Award Applied for (An applicant cannot apply for more the two awards. In the event an applicant wins both awards, he or she will be considered only for the higher category of award) (*Tick relevant awards – two categories of awards only)*

|  |  |  |
| --- | --- | --- |
| **SN** | **Award Titles** | **Award Applied For**  |
| 1 | Small-Scale Entrepreneur of the Year |  |
| 2 | Cottage-Scale Entrepreneur of the Year |  |
| 3 | Rural Entrepreneur of the Year |  |
| 4 | Women Entrepreneur of the Year |  |
| 5 | Service Entrepreneur of the Year (IT & ITES-based) |  |

**PART III (DETAIL APPLICATION)**

1. **Products and Market information:** (Attach proofs & use additional sheet if necessary)

|  |  |  |
| --- | --- | --- |
|  | **Final Product (s)** | **Market segments (Tick)** |
| **Domestic** | **India**  | **Third country**  |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| **Total** |  |  |  |

1. **Raw materials utilization** (Attach proof if any & use additional sheet if necessary)**:**

|  |  |  |
| --- | --- | --- |
|  | **Type of Raw materials** | **Source of raw materials (specify country)** |
|
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| **Total** |  |

1. **Full Time Employment of Bhutanese** (Attach proof if any & use additional sheet if necessary)**:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Position/****Designation** | **Number of Male** | **Number of Female** | **Monthly wage per employee (Nu.)** | **Other monetary benefits (Nu.)** | **Other non-monetary benefits (e.g. free housing, medical, transport etc.)** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
|  | **Total** |  |  |  |  |  |

1. **Describe the production processes of main product(s)**

|  |
| --- |
|  |

1. **To increase efficiency and productivity, describe innovation that your business has applied** (Key words: Equipment/Technology use, patents, sustainable use of natural resources, by-product utilization, waste management) (Attach proof if any)

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**6. Describe your contribution to the community development activities (including tax payment) through the business** (Key words: sponsorships, engagement in community services, contribution to environment conservation and support to the poor, waste management, social awareness). (Attach proof if any)

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1. **Work environment** (describe the work place in terms of worker comfort and safety, whether workers use protective gears, workplace safety standards, facilities for workers, capacity building/ training of workers, enterprise service rules, worker benefits and schemes etc.) (Attach proof if any)

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*Note:*

* *The information provided above shall be subject to field verification by the officials of MoEA. In case of detection of any information provided herein to be false during the field verification, the applicant shall be disqualified for the award]*
* *The information provided above shall be treated in the most confidential manner*
* *The decision of the committee(s) will be final and binding*

**Declaration**

I hereby declare that:

1. I do not have any case in the court of law against my business and/or any case of default standing with any of the financial institutions.
2. All particulars furnished by me in this application form are true and correct to the best of my knowledge. In case any information provided in this form is found to be incorrect, the Bhutan Enterprise Awards Committee shall reserve the rights to revoke my application.

Affix legal stamp

Name & Signature of the Applicant

Date: